



Agent Name: **rrent**
ABN: **77 079 123 336**
Address: **662 Chapel Street**
South Yarra VICTORIA 3141
Phone no: **(03) 9826 6555**
Fax no: **(03) 9826 8844**
Email: **akorf@rrent.com.au**
Web: **www.rrent.com.au**

Student Tenancy Application Form

Please fully complete both sides of this form for your application

1. Rental Property Details

Address _____

Suburb _____ Post Code _____

Lease Term _____ Years _____ Months _____

Date Property Occupied ____ / ____ / ____

Rent Payable for Property _____

2. Personal Details

Title _____ First Name _____ Initial _____

Last Name _____

Date of Birth ____ / ____ / ____

Current Address _____

Suburb _____ Post Code _____

Drivers Licence Number _____ State of Issue _____

Alternate ID (eg passport) _____ No

Pension Type _____ No

Home Phone Number _____

Mobile Phone Number _____

Work Number _____

Email _____

Please provide contact details you are available on all day:

Contact number: _____

3. Emergency Contact In Australia

Name _____

Occupation _____

Relationship _____ Phone _____

4. Current Rental History

Are you the Owner Renter

How long have you lived at your current address? _____ Years

Name of Landlord/Agent _____

Phone number _____

Rent Paid per month _____

Reason for leaving _____

Was bond repaid in full? Yes No, If No, please specify _____

5. Previous Rental History

Were you the Owner Renter

Previous Address _____

Suburb _____ Post Code _____

How long have you lived at your previous address? _____ Years

Name of Landlord/Agent _____

Phone number _____

Rent Paid per month _____

Reason for leaving _____

6. Course Information

Place of Study _____

Course Being Undertaken _____

Enrolment Number _____ (copy of student card must be supplied)

Campus Contact (lecturer/teacher/tutor) _____ Phone _____

Campus Co-ordinator _____ Phone _____



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7. Source of Income/Support

(Copies of most recent bank statements, parental guarantee or Austudy documents to be supplied)

How much per week _____

Address in home country _____

Parents telephone number _____ Fax No _____

9. Other Information

Number of persons occupying property _____ Adults _____ Children _____

Please specify the ages of any children: _____

Do you have pets? Yes No, If Yes, please specify _____

8. Personal Referee

Reference name _____

Occupation _____

Relationship _____ Phone _____

Personal Referee

Reference name _____

Occupation _____

Relationship _____ Phone _____

10. Declaration

I acknowledge that this is an application to lease this property and that my application is subject to the owner's approval and the availability of the premises on the due date. No action will be taken against the landlord or agent if the application is unsuccessful or upon acceptance should the premises be unavailable for occupation on the date for whatever reason. I hereby offer to rent the property from the owner under the terms and conditions outlined in a lease to be prepared by the Agent pursuant to the Residential Tenancies Act 1997.

I acknowledge that I will be required to pay rental in advance and a rental bond, and that this application is subject to approval from the owner/landlord.

I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will.

I declare that I have inspected the premises and am not bankrupt. I authorise the Agent to obtain details of my credit worthiness from, the owner or Agent of my current or previous residence, my personal referees, any record, listing or database of defaults by tenants. If I default under a rental agreement, the Agent may disclose details of any such default to any person whom the Agent reasonably considers has an interest receiving such information.

Signed: _____ Date / / _____

Office Use Only



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Due to changes in Privacy laws from December 21, 2001, all property managers must ensure that you fully understand the National Privacy Principles and the manner in which we must use your private information in order to carry out our role as professional property managers. Please take the time to read this Privacy Statement carefully, and once completed, return to this office with your tenancy application.

As professional property managers, Rothmans Real Estate Pty. Ltd. collect personal information about you. To ascertain what personal information we have about you, you may contact us.

Primary Purpose

As professional property managers, we collect your personal information to assess the risk in providing you with the lease/tenancy of the premises you have requested, and if the risk is considered acceptable, to providing you with the lease/tenancy of the premises.

To carry out this role and during the term your tenancy, we will disclose your personal information to:

- The Landlord
- The Landlord's lawyer
- The Landlord's mortgagee
- Referees you have nominated
- Organisations / Trade people required to carry out maintenance to the premises.
- Rental Bond Authorities
- Residential Tenancy Tribunals / Courts
- Collection Agents
- National Tenancy Database Pty. Ltd. (ABN 65 079 105 025) (NTD)
- Other Real Estate Agents and Landlords

Secondary Purpose

We also collect your personal information to

1. Enable us, or the Landlord's lawyers, to prepare the lease / tenancy documents on the premises.
2. Allow organizations / trades people to contact you in relation to maintenance matters relating to the premises.
3. Pay / release rental bonds to / from Rental Bond Authorities (where applicable)
4. Refer to Tribunals, Courts, and Statutory Authorities (where necessary)
5. Refer to Collection Agents / Lawyers (where default / enforcement action is required)
6. Provide confirmation details for organizations contacting us on your behalf ie. Banks, Utilities (Gas, Electricity, Water, Phone), Employers etc.

If your personal information is not provided to us and NTD, and you do not consent to the uses to which we put your personal information; we cannot properly assess the risk to our client, or carry out our duties as professional property managers. Consequently, we may not provide you with the lease / tenancy of the premises.

NTD Disclosure Statement.

You can contact National Tenancy Database Pty. Ltd. (ABN 65 079 105 025) (NTD) by

Telephone: 03 9610 4996
Facsimile: 03 9620 7339
Email: steph@ntd.net.au
In Person: Level 7, 477 Collins Street, Melbourne, 3000
Mail: P.O. Box 156,
 Collins Street West, Melbourne, 8007
Visit website <http://www.ntd.net.au>

Primary Purpose

NTD collects your personal information to provide to its members historical tenancy and public record information on individuals and companies who / which lease residential and commercial property from or through licensed real estate agent members of NTD.

NTD also provides credit information on companies / directors applying for commercial leases.

The real estate agent / property manager will advise NTD of your conduct throughout the lease / tenancy and that information will form part of your tenant history.

NTD usually discloses information to

- Licensed real estate agent members
- NTD's parent company, Collection House Limited (ABN 74 010 230 716) and its subsidiaries
- Credit Bureaus

I acknowledge that I have read and understood this privacy statement:

Signed: _____

Print Name: _____

Date: _____